



**Call for Expressions of Interest for
ANZICS/ACCCN Scientific Meeting (ASM)
Christchurch, New Zealand, 9-11 April 2025
New Zealand Organising Committee members - Nursing**



ANZICS/ACCCN
Intensive Care ASM

The Australian College of Critical Care Nurses (ACCCN) is seeking Expressions of Interest from New Zealand based critical care nurses to assist with the planning and delivery of the Intensive Care ASM which is scheduled to be held in Christchurch from 9-11 April 2025. It has been nearly ten years since the joint ANZICS/ACCCN ASM was held in New Zealand and we are looking forward to working with our New Zealand colleagues to develop a vibrant and robust conference program that will attract delegates from both countries. Appointments will be active from the inaugural ASM 2025 Organising Committee meeting (late February 2024) until the close of ASM 2025.

The ANZICS/ACCCN ASM Organising Committee (OC) consists of up to 14 committee members including nursing, medical and allied health members. It is co-chaired by the Adult Medical (ANZICS) and Adult Nursing (ACCCN) convenors. The New Zealand nursing and ACCCN committee members, form a sub-committee of the Board of ACCCN and are accountable to the Joint ANZICS/ACCCN Executive.

Expressions of Interest are sought from New Zealand College of Critical Care Nurses for two committee positions in the following roles:

- One (1) Adult Nursing Lead
- One (1) Paediatric Nursing Lead **OR**
- One (1) Organising Committee member

Please note: If no Paediatric Nursing Lead is appointed, the second New Zealand position will be for a nursing Organising Committee member.

The role of the ASM OC is to develop and finalise the scientific program, including to propose and invite speakers. All members of the OC must contribute to the preparation and content of the Scientific Program and attend all meetings. Meetings will be held via videoconference (TEAMS or ZOOM) and will initially take place monthly, increasing to fortnightly leading up to the event.

All members of the Organising Committee will collaborate on the preparation, development of the meeting documentation and meeting schedule, in coordination with the appointed Professional Conference Organiser (PCO). The Organising Committee is guided by the ANZICS/ACCCN ASM Guidelines and supported by the PCO and the ANZICS/ACCCN Joint Executive.

Applications for the ASM 2025 New Zealand representatives will be reviewed by the ACCCN Board and ratified by the ANZICS/ACCCN Joint Executive.

Specific role requirements

NZ Adult Nursing Lead

The NZ Adult Nursing Lead will support the ACCCN Adult Nursing Convenor and the ASM Organising Committee.

Essential Criteria

- Previous experience as a conference convenor or in conference organisation
- Demonstrated ability to lead a team
- Possess strong ability to manage and foster close working relationships with key stakeholders

Desirable Criteria

- NZCCCN member
- Previous attendance at an ANZICS/ACCCN Intensive Care ASM
- Ability to attend the ANZICS/ACCCN Intensive Care ASM in Brisbane 10-12 April 2024

NZ Paediatric Nursing Lead

Essential Criteria

- Specialisation in the area of paediatric critical care nursing
- Previous experience as a conference convenor or in conference organisation
- Demonstrated ability to lead a team
- Possess strong ability to manage and foster close working relationships with key Stakeholders.

Desirable Criteria

- NZCCCN member
- Previous attendance at an ANZICS/ACCCN Intensive Care ASM
- Ability to attend the ANZICS/ACCCN Intensive Care ASM in Brisbane 10-12 April 2024

NZ Nursing Organising Committee Member

Desirable Criteria

- NZCCCN member
- Previous experience in conference organisation
- Demonstrated ability to lead a team
- Possess strong ability to foster close working relationships with key stakeholders
- Previous attendance at ANZICS/ACCCN Intensive Care ASM conferences
- Ability to attend the ANZICS/ACCCN Intensive Care ASM in Brisbane 10-12 April 2024

TO APPLY

Please include the following in your expression of interest:

- A cover letter outlining your involvement with NZCCCN (if applicable), noting any relevant previous experience that meets the criteria listed.
- The committee position you are interested in and whether you would consider being involved as an Organising Committee member if not selected for a Lead role.
- A Curriculum Vitae.

Send to:

Jane-Louise Cook

ACCCN Events Coordinator

Email: events@accn.com.au

Applications close 5pm Friday February 16th 2024